

Keyboard Shortcuts for Graphics in Premiere Pro 2020

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MAC combo	WIN combo	Command	Notes
Tools			
V	V	Selection Tool	Direct select layers in the Program Mon
P	P	Pen Tool	Draw shapes in the Program Mon
T	T	Type Tool	Add text in the Program Mon
		Rectangle Tool	Draw shapes in the Program Mon
		Vertical Type Tool	Add text in the Program Mon
		Ellipse Tool	Draw shapes in the Program Mon
Graphics Menu			
		Add Fonts from Adobe Fonts...	Global except for Libraries & Learn Panels
		Install Motion Graphics Template...	Global except for Learn Panel
		Upgrade to Master Graphic	Timeline in focus, Pr Graphic selected
		Export As Motion Graphics Template...	Timeline or EGP in focus
		Replace Fonts in Projects...	Global except for Library Panel
Graphics > New Layer			
Cmd + T	Ctrl + T	Text	Program Mon, EGP or Timeline in focus
		Vertical Text	Program Mon, EGP or Timeline in focus
Opt + Cmd + R	Ctrl + Alt + R	Rectangle	Program Mon, EGP or Timeline in focus
Opt + Cmd + E	Ctrl + Alt + E	Ellipse	Program Mon, EGP or Timeline in focus
		From file...	Program Mon, EGP or Timeline in focus
Graphics > Align			
		Vertical Center	One or more layer must be selected
		Horizontal Center	One or more layer must be selected
		Align Top	Align behaves differently depending
		Align Center Vertically	on if one layer or more than one layers
		Align Bottom	are selected.
		Distribute Vertically	Three or more layers must be selected
		Align Left	Three or more layers must be selected
		Align Horizontally	Align behaves differently depending
		Align Right	on if one layer or more than one layers
		Distribute Horizontally	are selected.
Graphics > Arrange			
Shift + Cmd +]	Ctrl + Shift +]	Bring to Front	Program Mon or EGP in focus
Cmd +]	Ctrl +]	Bring Forward	Program Mon or EGP in focus
Cmd + [Ctrl + [Send Backward	Program Mon or EGP in focus
Shift + Cmd + [Ctrl + Shift + [Send to Back	Program Mon or EGP in focus
Graphics > Select			
		Select Next Graphic	Global, Only applies to Pr graphics in the same track
		Select Previous Graphic	
Opt + Cmd +]	Ctrl + Alt +]	Select Next Layer	Program Mon or EGP in focus
Opt + Cmd + [Ctrl + Alt + [Select Previous Layer	Program Mon or EGP in focus
View Menu			
Cmd + R	Ctrl + R	Show Rulers (toggle)	Program Mon in focus
Cmd + ;	Ctrl + ;	Show Guides (toggle)	Program Mon in focus
Opt + Shift + Cmd + R	Ctrl + Alt + Shift + R	Lock Guides (toggle)	Program Mon in focus
		Add Guide...	Program Mon in focus
		Clear Guides	Program Mon in focus
Shift + Cmd + ;	Ctrl + Shift + ;	Snap in Program Monitor (toggle)	Program Mon in focus
		Save Guides as Template...	Program Mon in focus
		Manage Guides...	Program Mon in focus
Nudge in Program Monitor			
Cmd + Shift + Down	Ctrl + Shift + Down	Nudge Selected Object down by five	ProgramMon or EGP in focus
Cmd + Down	Ctrl + Down	Nudge Selected Object down by one	ProgramMon or EGP in focus
Cmd + Shift + Left	Ctrl + Shift + Left	Nudge Selected Object left by five	ProgramMon or EGP in focus
Cmd + Left	Ctrl + Left	Nudge Selected Object left by one	ProgramMon or EGP in focus
Cmd + Shift + Right	Ctrl + Shift + Right	Nudge Selected Object right by five	ProgramMon or EGP in focus
Cmd + Right	Ctrl + Right	Nudge Selected Object right by one	ProgramMon or EGP in focus
Cmd + Shift + Up	Ctrl + Shift + Up	Nudge Selected Object up by five	ProgramMon or EGP in focus
Cmd + Up	Ctrl + Up	Nudge Selected Object up by one	ProgramMon or EGP in focus

MAC combo	WIN combo	Command	Notes
Essential Graphics Panel			
		All Caps	Program Mon or EGP in focus
		Faux Bold	Program Mon or EGP in focus
		Faux Italic	Program Mon or EGP in focus
		Small Caps	Program Mon or EGP in focus
		Subscript	Program Mon or EGP in focus
		Superscript	Program Mon or EGP in focus
		Underline	Program Mon or EGP in focus
Opt + Up	Alt + Up	Increase Leading by One Unit	Program Mon or EGP in focus
Opt + Down	Alt + Down	Decrease Leading by One Unit	Program Mon or EGP in focus
Opt + Shift + Up	Alt + Shift + Up	Increase Leading by Five Units	Program Mon or EGP in focus
Opt + Shift + Down	Alt + Shift + Down	Decrease Leading by Five Units	Program Mon or EGP in focus
Opt + Cmd + Right	Ctrl + Alt + Right	Increase Font Size by One Unit	Program Mon or EGP in focus
Opt + Cmd + Left	Ctrl + Alt + Left	Decrease Font Size by One Unit	Program Mon or EGP in focus
Opt + Shift + Cmd + Right	Ctrl + Alt + Shift + Right	Increase Font Size by Five Units	Program Mon or EGP in focus
Opt + Shift + Cmd + Left	Ctrl + Alt + Shift + Left	Decrease Font Size by Five Units	Program Mon or EGP in focus
		Decrease Kerning by Fifty Units	Program Mon or EGP in focus
		Decrease Kerning by Five Units	Program Mon or EGP in focus
		Decrease Kerning by One Unit	Program Mon or EGP in focus
		Increase Kerning by Fifty Units	Program Mon or EGP in focus
		Increase Kerning by Five Units	Program Mon or EGP in focus
		Increase Kerning by One Unit	Program Mon or EGP in focus
Cmd + Shift + L	Ctrl + Shift + L	Left Alignment	Program Mon or EGP in focus
Cmd + Shift + C	Ctrl + Shift + C	Center Alignment	Program Mon or EGP in focus
Cmd + Shift + R	Ctrl + Shift + R	Right Alignment	Program Mon or EGP in focus
		Text Properties...	EGP in focus
		Shape Properties...	EGP in focus
		Manage Additional Folders...	EGP in focus
		Smart Quotes	Program Mon in focus
		Set Intro End	Timeline in focus
		Set Outro Start	Timeline in focus
Text Edit			
Opt + Cmd + '	Ctrl + Alt + '	Begin Text Editing for a Graphic Layer	Program Mon or EGP in focus
2x click on text (with arrow tool)	2x click on text	Text is highlighted for edit	Program Mon in focus
2x click in Text (with type tool)	2x click in Text	Highlight current word	Program Mon in focus
3x click in Text	3x click in Text	Highlight current line	Program Mon in focus
5x click in Text	5x click in Text	Highlight all	Program Mon in focus
General			
Opt + Shift + 7		Graphics Workspace	Global
Delete (special)	Delete / Backspace	Clear Selection	EGP in focus
Fn + Delete (backspace)		Clear Selection	EGP in focus